

BURTON-IN-KENDAL PARISH COUNCIL

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Minutes of the Parish Council Meeting held in Memorial Hall on Thursday 15th January 2026 at 7.30pm (to be approved at the Parish Council meeting to be held on 19th February 2026)

PRESENT: Cllrs. F. Mason-Hornby, A. Wren, J. Oston, M. Taylor, K. Crayston, G. Isherwood, C. Daly.
Also present: Parish Clerk C Davidson and 3 members of the public (including Burton News Rep)

1) RECEIVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Hughes.

2) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

None

3) APPROVAL OF MINUTES

The minutes of the Parish Council meeting held on the 18th December 2025, were approved and signed by the Chairman.

4) MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT ELSEWHERE ON THE AGENDA

None

5) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN

None

6) OPEN FORUM

- a) A member of the public attended the meeting representing the newly formed Playground Working Group. The Council was updated on progress to date, including work undertaken in relation to applying for grant funding. It was agreed that the Clerk would confirm whether the Working Group is able to apply for grants for new playground equipment on behalf of the Parish Council, as leaseholders, thereby avoiding the need to establish a separate group and bank account, which would result in delays.
- b) A member of the public asked the Parish Council if there was an update following Cllr Hughes meeting with the Highways Department. Cllr Hughes was not at the meeting and therefore no update could be given.
- c) The Burton News representative asked the Parish Council if they would consider a further donation for 2026/7. It was agreed to add this request to the February Agenda for discussion.
- d) An email was received on 15th January from a resident concerned with works going on at the Burton Thistle Football field as well as the number of containers that are now on the field.

It was agreed that the Clerk would contact the Football Club to request clarification of exactly what work is ongoing and that the correct permissions have been obtained.

7) REPORTS FROM DISTRICT COUNCILLOR

None

8) CONSIDER AND AGREE THE BUDGET & PRECEPT FOR 2026/7

The Clerk presented the final budget figures for 2026/27. Cllr Mason-Hornby proposed that the precept request be set in line with the standard tax base calculation, this was seconded by Cllr Wren and unanimously agreed.

9) INCOME AND EXPENDITURE

Note the bank balances and authorise the following payments

Current Account: £4,741.81

Deposit Account: £14,855.36

The reconciliation was checked and signed by Cllr M Taylor

The following payments were authorised.

- a) Clerks Salary & Expenses £452.50
- b) Burton Memorial Hall fees 2025 £220.00

10) OUTSTANDING ITEMS

No	Item	Reported by	Action	Status
1	Traffic Calming Burton Traffic calming and speed reduction Clawthorpe			Proposals put to Highways FOI requested from Police – clerk to follow up Requested lines and speed limit markers be repainted. Ongoing
2	Community Asset Register	FMH	CD	Ongoing
3	Meadow Close to Boon Town footpath	JCO/VH/Clerk		Cllr Oston is proceeding with formalisation of link from Meadow Close to Boon Town. Ongoing
4	19 Trees			Planting to be arranged. Saplings to be identified from neighbouring woodlands. Cllr FMH to arrange dig some test holes to ensure ground is suitable
5	Market Cross work			Repair done. Pointing to be done and plinth for West side bench.

				2 quotes received so far – need to wait until Spring now. One more quote required
6	Dark Sky Initiative			Ongoing
7	Casual Vacancy			Still one Vacancy
8	Playground Working Group	VH		Group formed and grant applications are being put together.

11) REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.

- a) Cllr Wren confirmed the light has finally been fixed on Caterpillar Walk and the Clerk has requested the District Council come and clean the surface again.
- b) Cllr Isherwood again raised concerns regarding downspouts on buildings along Main Street that discharge rainwater across the pavement. It was noted that during freezing conditions this water can form ice on the pavement, creating a potential hazard for pedestrians.

12) TO RECEIVE AND ACTION COMMUNICATION RECEIVED.

Various CALC correspondence
 Various W & F correspondence
 Public Space Protection Order Consultation
 Call for Sites Assessment Outcomes Report

13) DATE OF NEXT MEETING

The next Parish Council Meeting will be the Thursday 19th February 2026 at 7.30pm in the Memorial Hall.

Signed:

Chairman

Date: